

Food Vendor Registration

Vendor Contact Information

Name:		Phone #:
Email Address:		Cell #:

General Information

Type of Vendor (Food truck, Entertainment, Arts etc.)	
Space needed	
Length of time you will be open	

Vendor Needs Checklist

Please check off any items that are needed and add any additional details in the space provided

<input type="checkbox"/>	Tables	
<input type="checkbox"/>	Chairs	
<input type="checkbox"/>	Power Source	
<input type="checkbox"/>	Other (please specify)	

*Please note not all materials or supplies will be available. Electricity hookups are limited, so will be provided on a first come, first serve basis. We will do our best to accommodate your needs.

Vendor Fee: A fee of \$25.00 is payable.

Cheques should be made payable to:

PAFMS

Please return completed form to : Echo Centre Front Desk (4255 Wallace Street), or the completed form in PDF format may also be emailed to alberniparade@gmail.com.

A Parade Committee representative will contact you after we receive the form.

INFORMATION FOR FOOD VENDORS

Please see the following requirements for food vendors:

Public Health Regulations

- A “Food Safe” certificate is required – at least one person at each food booth must have “Food Safe” certification and vendors should display the certificate at the booth.
- All food servers are required to use disposable gloves in handling food.
- Food server vendors must take adequate measures to ensure that food is not contaminated by hair.
- Aprons are required.

Supplies

- Vendors must provide their own forks/spoons/knives, paper plates, napkins and brown lunch bags if necessary. *Please use environmentally responsible products where possible.*

Fees

- The table rental fee is \$40.00. Cheques should be made payable to **PAFMS**.
- Vendors may share a table and the accompanying fee.

Insurance

- Each food vendor must provide proof of liability insurance, even when sharing a table.

Pre-Event Preparation

- *Vendors should attend the Harbour Quay site between 1:00 PM and 4:00 PM on June 30th to review site arrangements with the event organizers*